

# ARE YOU CAREER READY?



## CRITICAL THINKING/ PROBLEM SOLVING

- Exercises sound reasoning
- Obtains, interprets, and uses knowledge, facts, and data
- Demonstrates originality and inventiveness



## PROFESSIONALISM/ WORK ETHIC

- Demonstrates effective work habits and personal accountability
- Demonstrates integrity and ethical behavior
- Able to learn from mistakes



## ORAL/WRITTEN COMMUNICATIONS

- Clearly articulates thoughts and ideas
- Able to express ideas to others
- Writes effectively and clearly



## DIGITAL TECHNOLOGY

- Leverages existing digital technologies
- Adapts to new and emerging technologies

Do you possess  
these 8  
competencies?



## LEADERSHIP

- Leverages the strengths of others to achieve common goals
- Uses interpersonal skills to coach and develop others
- Organizes, prioritizes, and delegates work



## TEAMWORK/ COLLABORATION

- Builds collaborative relationships with colleagues and customers
- Able to work within a team structure
- Can negotiate and manage conflict



## GLOBAL/ INTERCULTURAL FLUENCY

- Values, respects, and learns from diverse cultures, races, ages, genders, sexual orientations, and religions
- Demonstrates openness, inclusiveness, sensitivity and the ability to interact respectfully with all people and understand individual differences



## CAREER MANAGEMENT

- Articulates personal skills, strengths, knowledge, and experiences
- Identifies areas necessary for professional growth
- Takes the steps necessary to pursue opportunities



To learn more, contact Ned Khatrichettri, Internship Coordinator ([ned.khatrichettri@utah.edu](mailto:ned.khatrichettri@utah.edu))

Source: Career Readiness Resources: [www.naceweb.org](http://www.naceweb.org) > Career Readiness > Overview & Resources.  
Courtesy of the National Association of Colleges and Employers.